

**Murchison Primary School**  
**School Council Meeting Minutes**  
**Tuesday February 13th 2018**  
**5:05pm**

**1. Welcome:** Lisa Duffy, Elisha McNally, Cecilie Munro, Michelle Donders, Kylie Robinson, Ken Wheeler,

**2. Apologies:** Narelle Wood, Tim Claridge, Sonya Dalglish, Debbie Turvey, Lisa Powell

**3. Minutes of Previous Meeting-** 12th December 2017

**Moved:** Ken Wheeler

**Seconded:** Cecilie Munro

**4. Action Sheet-** see attached sheet

- School council profile - take group photo at next meeting. Will now wait to new council elections in March
- Parent Event - Move It In Murch or the Fete
- Seating options – no reply to newsletter request, but will re-enter in newsletter for new families or approach the Murchison Men’s Shed (Alan)
- Education committee – healthy lunch and hot lunch all year around
- Grounds committee – solar panels – carry over to president report
- Crazy paving – Ken and John are resolving – discouraging crazy paving thinking of mulch (free mulch from Kylie Robinson husband)
- Rebound wall – in Debbie absence who would like to take over / cost / OHS criteria / contact Ewart regarding costing and engineering / Lisa to follow up with dept.
- Uniforms – Karen and Cecilie have shown samples from Nagambie and Murchison alternatives. Positive response to the wet weather jackets \$35.00. Karen to follow up with colours presented for the jacket. We will stay with the current uniform. Will need to go through the uniform policy **ACTION**
- Respectful Relationships – would like to have a presentation to parents on Respectful Relationships. Lisa has attended some training and Sharne Bravo heading off to some teacher training next week. Possibly term two in conjunction with a movie night for the students.
- White Community Grant – unsuccessful
- School Jackets – Karen to follow up on price and colours **ACTION**
- Cleaning Contract – Grant has sent an email – **see attached email**. No other applications. Shelly checked the budget to allow for additional fee increase in cleaning.

**MOTION:** To approve Grant Smith as the contract cleaner for the next three years, at \$1600.00 per month inc GST.

Moved: Michelle Donders

Seconded: Kylie Robinson

- Community Gang from Dhurringile have our school holiday and curriculum day so they can schedule to clean
- Shelly will induct volunteers to school for garden maintains program, ie mower, whipper snipper, blower vac and sprinkler system. Ginette Cook, Kat Finnegan, Ken Wheeler, Michael Caifa,
- Thank you into the newsletter to the GARDEN FAIRYS who assisted in cleaning and mowing during the holidays **ACTION**
- Before school Care from 7.00- 8.00 am who was interested. Place in school newsletter again. **ACTION**

## 5. Correspondence

- Cleaner quote - see above notes
- DEET – Heritage Study – Murchison Primary School has been identified as a heritage listed site. Possible heritage overlay. Further information will follow.

## 6. Reports

- **President's Report** – see attached report
  - Cecilie has approached Geoff Lodge regarding the solar panels.
  - Lisa to follow up with the tariff
  - \$6682 inc GST for 5kWH solar panel unit

- **Principal's Report** – see attached report

### Approvals-

- Swimming- District Sports at Euroa- Friday Feb. 16th
- Division Sports at Seymour- Friday Feb. 24th
- Swimming Program- 3-6 in case this wasn't approved at end of 2018 -Thursday Feb 1st - Wednesday Feb 7th.
- House Carnival - Friday Feb. 9th
- Grade 1-2 Swimming Monday Feb. 12th- Friday Feb. 16th

Moved: Michelle Donders

Seconded: Ken Wheeler

Finance- No meeting held prior to tonight's meeting due to Shelly's absence. All members to go through reports.

Cash flow statement presented:

Other Committees- no committees met. See general business for tabled discussion about how to possibly alter the committee's and programs to allow for maximum participation and to reduce the need for too many meetings.

After School Care- presented by Elisha McNally see attached report

- Heidi can only do Wednesday at the moment, Shelly and Lisa doing back up coverage
  - After Kinder Care issues
  - Kinder / Neighbourhood House / Private Family Care
  - Tues/ Wednesday / Thursday are the main days for long day care services
  - Only two students have indicated to use the service
  - School Council
  - Organise a meeting with Kinder / Sue Brown (GRPSA) / Jenna / Lisa to work through issues presented in document and viability and alternatives.
  - Jenna to hold off for the moment until issues are worked out.
  - Personal thank you from School Council to Jenna for all her time so far
  - Ken to fix or relocate filing cabinets in MASK room for confidentiality
  - Policies to be approved at next meeting, please review
- Management of the Service Policy
  - Enrolment and Orientation Policy
  - Complaints (Parents)

**ACTION**

**ACTION**

Parents Club – Michelle Donders

- Discussing whether to do the Fete or Moove It In Murch. Don't want to do both in one year.
- Do a flyer outlining proposed date and looking for parent input
- Call for a meeting for parents

## **All Reports**

**Moved:** Elisha McNally

**Seconded:** Kylie Robinson

## **7. General Business**

a). School Council Elections – notice in school newsletter tomorrow looking for new councillors.

b). Committees- can some of the subcommittees become part of the school council meeting. As a result of sub committees not meeting during 2017. Can some of these roles be done within school council? A possibility that all school councillor would read policies at home and make notes to present back to the monthly meeting.

**ACTION**

**Finance / Grounds and Building / OHS / MASK to be a separate sub committee**

**Education and Policy / Grants / Fundraising to run via email**

c) Donation for Anzac Day Services –

MOTION: to donate the bacon and eggs to the Anzac Day morning service.

Moved: Kylie Robinson

Seconded: Michelle Donders

d) Policy Schedule- a schedule that shows when each policy is due for review.

e). Attendance Certificates- carry over

f). School Gardens – How do we coordinate? Induction (Tassie or Shelly) / working bee / clean out shed/ load shipping container/gardening schedule.

Working Bee: Saturday the 24<sup>th</sup> March      BBQ supplied    9.00 – 12.00    Need to confirm Tassie  
**ACTION**

g). iPad/ BYOD Program/ ICT-

I Pad Book that spells out everything about specification/ uses/ ideas/ educational tools / appropriate apps / licencing agreement / demerit point system /

Suggestion that you can bring Ipad from home in to clarify with John Ford or Ellie French that they can be used – a lot of parent confusion. **ACTION**

Suggestion that term two and three that John Ford could run E-Learning program.

Discussion around the specialist PE / Elearning

**8. Next Meeting-** AGM March 13th at 5pm in Library.

**9. Meeting Closed:** 7.20 pm