

Emergency Bushfire Management Policy

POLICY STATEMENT

Murchison Primary School has been identified as a school that is **NOT** on the Bushfire At-Risk Register, but as part of the school's Emergency Management Procedures there are some precautionary strategies that will be implemented by the school on a routine basis to ensure the safety of the school premises and its population.

GUIDELINES

There must be evidence of the following:

- A schedule for monitoring and removal of materials that may be easily ignited, including branches overhanging buildings, debris and rubbish around and under buildings, including gutters, and dry grass and vegetation
- Safe storage of flammable material
- That building exits are continuously kept clear of obstructions
- That assembly points are designated and have appropriate access to emergency equipment
- That there is access to facilities and grounds for emergency vehicles

The school must also regularly monitor emergency access to buildings and grounds.

PROGRAM

The following schedule will be carried out by the school maintenance staff member and the OH&S Coordinator to ensure fire safe premises:

MAINTENANCE SCHEDULE

<u>Term</u>	<u>Safety Procedure</u>	<u>Person/s Responsible</u>
Each Term	Check school premises for overhanging materials	OH&S Staff
	Remove debris and rubbish around and under buildings	Gardener
	Check the school buildings and grounds to ensure the safe storage of flammable materials	OH&S Staff
	Check that building exits are clear of obstructions	OH&S Staff
	Check to ensure that assembly points are designated and have access to emergency equipment	Principal
	Check that there is access to facilities and grounds for emergency vehicles	Principal

APPENDICES

Please refer to the Emergency Management Plan for evacuation details.

Evaluation:

This policy will be reviewed annually.

This policy was last ratified by School Council in....

November 2015